

Trustees of the New Castle Common

Scholarship Application Form

To apply and submit the PDF application form:

1. Save/download this PDF file to your computer.
2. Close your browser, then open the PDF application form you downloaded.
3. Fill out the form and save it with your data in it.
4. Attach the completed form to an email sent to office@trusteesncc.org.

We also need:

A copy of the student's driving license or a Municipal Service Commission bill. Email an image, in pdf format, of either document to office@trusteesncc.org.

TRUSTEES OF THE NEW CASTLE COMMON
807 FRENCHTOWN ROAD
NEW CASTLE, DE 19720
<https://www.trusteesncc.org/grants>
MID-YEAR SCHOLARSHIP
APPLICATION INSTRUCTIONS

The applicant must be a full time resident of the City of New Castle. If the applicant is a dependent, the parent or guardian must also be a full time resident of the City of New Castle.

Mid-year applications are available on the website listed above or from the Trustees office at 807 Frenchtown Road. Applications must be completed and received by the Trustees office on or before **JANUARY 2, 2023**. Please call (302) 322-2809, or email office@trusteesncc.org if you have any question about the application process or about residency in the City of New Castle.

An applicant must be a high school graduate who is entering or attending an accredited undergraduate college or university as a full-time student in the coming semester. The student must maintain a 12 credit course load or equivalent for each semester to receive funds. High School seniors must have a letter of acceptance from a college or university, in addition to the high school transcript. **Funded applicants from previous years who continue to be a student in good standing must re-apply for scholarship funding each year.**

The Trustees of the New Castle Common mid-year scholarships are awarded for one semester. The amount of each scholarship is \$3,000.00 per semester provided the applicant remains a student in good standing (2.00 TERM GPA AND 2.00 CUM GPA) and continues class attendance. A bonus of \$750.00 per semester is granted if a cumulative GPA of 3.200 or higher is achieved.

Description of the Trustees of the New Castle Common Scholarship

A check for the second semester is sent once the Scholarship Committee has received the official transcript indicating the earned credits and grades from the first semester. This official transcript is to be received by the Trustees' office by **January 2, 2023**, or earlier if possible. All checks are sent directly to the educational institution so the accuracy of the information on the application is critical.

A new application must be completed and submitted each year in July. Scholarships for additional undergraduate years are made only if eligibility requirements are met.

Please complete each of the four items:

1. The Mid-Year Scholarship Application – complete and attach a copy of a current MSC bill or a copy of the student's driver's license.

2. An **official transcript of your grades** originating from your college or university and to include the current school year or first semester.
3. For Freshmen, an original letter of acceptance from your college or university and a high school transcript.
4. The application, including items 1 through 3, must be received by the date of **January 2, 2023**.

An incomplete or unsigned application will not be considered.

Once the application and attachments have been completed, please submit via one of the three available options listed below:

Email to: office@trusteesncc.org

U.S. Mail to: Trustees of the New Castle Common, P.O. Box 453, New Castle, DE 19720-0453

U.S. Mail to: Trustees of the New Castle Common, 201 Delaware Street, New Castle, DE 19720

Official school transcripts can be sent directly from the college or university to:
office@trusteesncc.org

MID-YEAR SCHOLARSHIP APPLICATION

**Application for Trustees of the New Castle Common Scholarship
Due by Monday, January 2, 2023**

An application must be received each year for student to qualify for scholarship monies.

Personal Data:

Name _____

Permanent Mailing Address (Residence)

A mailing address of New Castle or a zip code of 19720 does not necessarily signify a City of New Castle residency. Please provide a recent Municipal Service Commission bill or student's driver's license.

Date of Birth: _____

Home Telephone Number: _____

Cell Phone Number: _____

Student's current Email Address: _____

Student's school Email Address: _____

Parent(s) or Legal Guardian(s) Name(s): _____

Parent(s) or Legal Guardian(s) Email Address: _____

HIGH SCHOOL: (FOR HIGH SCHOOL APPLICANTS ONLY)

Name of the school you presently attend: _____

School address _____

School telephone number _____

Your graduation date _____

College/University Data:

Name of College/University _____

Address of that school _____

Student identification number _____

Date Spring Semester 2023 commences _____

Year you will complete your undergraduate degree _____

Signature of Parent or Legal Guardian _____

Signature of applicant _____ Date: _____

Note: Please attach a copy of a current MSC Bill or a copy of the student's driver's license.