



## Trustees of the New Castle Common

201 Delaware Street  
Historic New Castle, DE 19720

302.322.2809

### Request for Funding for Fiscal Year 2022-2023

(April 1, 2022 – March 31, 2023)

**This form must be received in one of the following formats by December 31, 2021:**

**By mail:** (to address above)

**Email:** [trusteesncc@comcast.net](mailto:trusteesncc@comcast.net)

Organizations within the town of New Castle may apply for grants. The Trustees mission is to manage its resources “for the benefit of the citizens of Historic New Castle.” Citizens are defined as the residents of the incorporated area of the City.

**If an organization has activities both inside and outside of Historic New Castle City limits, the Trustees can only support those activities within the City. Information and documentation provided must clearly indicate the location of services provided.**

The Trust will not approve a grant request used to support that organization's philanthropic activities. If you believe that an organization deserves funding, then please ask that organization to complete our grant request form. Please expand areas below for each question's response, as needed. The following information must be detailed and specific to the amount being requested. Note that the Trustees receive requests for more funds than are available. We need your input to help us in prioritization.

For additional information or clarification on these grants, contact the Trustees office using the phone number listed above or the email address listed above.



**Applicant Organization Information (Please print)**

**Organization:**

**Officers or Board of Directors:**

**Address:**

**Telephone #:**

**Email:**

**Amount Requested and Timeline for Use of Funds: (Note that invoices, receipts, credit card statements etc. are required before disbursement of any funds – please plan accordingly).**

1. Explain why you need these funds?



2. What you will accomplish with them, and how they will benefit the citizens of Historic New Castle... (If more space is needed, please attach supplementary sheets, and any supporting documentation you deem appropriate.)



3. Receipts will be required showing that funds were for the benefit of citizens of Historic New Castle.

**Additional Comments:**

**PLEASE NOTE: Information on grants that are awarded is available any time after April 1, 2022.**

**Upon review of your request, you may be contacted to provide additional information, documentation and/ or a brief presentation to give further details pertaining to your request.**

**Person submitting this request:**

Name/Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_