

Trustees of the New Castle Common Completing the Online Scholarship Application Form

To apply and submit the online scholarship application form, click on the scholarship application link below. All required documents must be submitted with this application.

All new applicants will need to submit digital copies (image or PDF files) of these three documents:

1. Copy of the student's driver's license
2. Copy of a recent Municipal Services Commission bill
3. Copy of your final High School transcript

Note: previously funded applicants are exempt from this requirement but are required to submit the application.

The following information will be required to fill out the online application:

- Your name, date of birth and permanent residence mailing address
- Your home telephone and mobile phone numbers
- Your current personal email address
- Your school-provided email address (if you have one yet)
- Your parent(s) or legal guardian(s) name(s)
- Your parent(s) or legal guardian(s) email address(es)

High School Applicants only:

- Name of the high school you attend and its address
- The school telephone number
- Your high school graduation date

College/University Data:

- Name of College/University
- Your student ID number, if provided to you yet
- Address of College/University
- Address of College/University financial office, i.e., where the grant check should be mailed
- Date that fall semester commences
- Year you will complete your undergraduate degree

If you have questions, please call the Trustees office at 302-322-2809, ext 1.

TRUSTEES OF THE NEW CASTLE COMMON
807 FRENCHTOWN ROAD, NEW CASTLE, DE 19720
<https://www.trusteesncc.org/grants>
SCHOLARSHIP APPLICATION INSTRUCTIONS

The applicant must be a full-time resident of the City of New Castle. If the applicant is a dependent, the parent or guardian must also be a full-time resident of the City of New Castle. A mailing address of New Castle or zip code of 19720 does not necessarily signify a City of New Castle residency.

Applications are available on the website listed above or from the Trustees office at 807 Frenchtown Road. Applications must be completed and received by the Trustees office on or before **JULY 1, 2025**. If you have any questions about the application process or about residency in the City of New Castle, please call (302) 322-2809, ext.1 or email office@trusteesncc.org.

An applicant must be a senior in high school or high school graduate who is entering or attending an accredited undergraduate college or university as a full-time student in the upcoming semester. The student must maintain a 12 credit course load for each semester to receive funds. The applicant must have a letter of acceptance from a college or university, in addition to the high school transcript. **Funded applicants from previous years who continue to be a student in good standing must reapply for grant funding each JULY.**

The amount of each scholarship is \$5,000.00 per semester provided the applicant remains a student in good standing (2.00 TERM GPA AND 2.00 CUM GPA) and maintains 12 credits which count towards graduation requirements each semester.

Description of the Trustees of the New Castle Common Scholarship

A check for the first semester of the scholarship is sent in late July or early August. The check for the second semester is sent once the Scholarship Committee has received the official Fall transcript indicating the earned credits and grades from the first semester. This official transcript is to be received by the Trustees' office by **JANUARY 2, 2026**, or earlier if possible. All checks are sent directly to the educational institution so the accuracy of the information on the application is critical.

A new application for scholarship funding must be completed and submitted each July. Funding for additional undergraduate years is made only if eligibility requirements are met.

Please complete each of the three items:

1. The Fall Scholarship Application – new applicants must complete the application and attach a copy of a current MSC bill and a copy of their driver's license. **Previously funded applicants must also complete the application but are exempt from the requirement of attaching a current MSC bill and a copy of their driver's license.**
2. For High School Graduates, an original letter of acceptance from your college or university and a high school transcript must be provided.
3. Previously funded applicants must provide an **official transcript of their grades** originating from your college or university and to include the current school year or first semester.

The application, including items 1 through 3, must be received by **JULY 1, 2025**.

An incomplete or unsigned application will not be considered.

Once the application and attachments have been completed, please submit via one of the two available options listed below:

Email to: **office@trusteesncc.org** – via the **Trustee Website Form link**.

U.S. Mail to: Trustees of the New Castle Common, 807 Frenchtown Road, New Castle, DE 19720

Official school transcripts should be sent directly from the college or university to: **office@trusteesncc.org**

To complete the online application, click the link below:

<https://www.trusteesncc.org/scholarship-application>